

NFFF Arlington National Cemetery Wreath Laying Ceremony

Thursday October 3, 2019



Parking

Please park in the lower lot across from the Welcome Center.

Lot opens at 0800hrs and closes at 1800hrs.

Cost is \$2 per hour

Be sure to get a ticket to enter the garage and keep it with you to pay.

You can pay at the kiosk at the Welcome Center when you leave. Cash and Credit accepted here. You have 20 minutes to exit after paying at the kiosk. ONLY credit cards are accepted in the garage exit lanes (if they are even still manned)

All Uniformed Personnel are reminded that security has continued to increase at Arlington National Cemetery. In addition, construction is going on at the Welcome Center. Be sure to have to have a Photo ID and you will most likely have to go through a security screening upon entering.

Timeline

0800: Uniform personnel arrive at the lower visitors parking lot and proceed through check-in at the Welcome Center
0815 – 0830: Begin line up at the side of the Visitors Center. Personnel will be briefed by unit leaders.

0830: Step off procession of Uniformed Personnel from the Visitors Center to the rear of the amphitheater

0900-0915: Briefing of all Uniformed Personnel by the Group Supervisor and Assistant Group Supervisor

0945: Uniformed Personnel form up on South side of Tomb to salute Sentinels performing the Changing of the Guard.

South Side Designated Personnel will line up two rows deep from the entrance to the Sentinel Barracks inline with the first row of stairs by the Tomb. North Side Designated Personnel line up two rows deep along the top of the Tomb viewing area and down the stairs to the amphitheater.

1030/1045: Firefighter Honor Families arrive at Arlington via bus. Buses will proceed to drop off area behind amphitheater where Honor Flight buses arrive.

1045: Uniformed Personnel moved into place in front two rows of the Memorial

1115: NFFF Wreath Laying.

1120: Wreath Ceremony – Present Arms

1130: At designated time, Assistant Group Supervisor will notify Unit Leaders via radio to Ready Face. If radios unavailable or not working, Assistant Group Supervisor shall be located near top of the Memorial Stairs and will perform a Facing Maneuver as the silent signal for Unit Leaders to do the same. Unit Leaders facing shall be the silent signal for all Personnel on the steps of the Memorial to Ready Face to the direction they entered the stairs from. Unit Leaders will arrive simultaneously at the first row and dismiss the row.

Personnel will Forward March to the sidewalk at the rear of the amphitheater. Unit Leaders will step forward and dismiss the subsequent rows in order. Personnel will follow previous rows to the sidewalk at the rear of the amphitheater.

1145-1200: The Group Supervisor and Assistant Group Supervisor will be located at the sidewalk at the rear of the amphitheater to line up arriving personnel on the stairs for a group picture and final address.

1200: Firefighter Honor Families board buses and depart for Gettysburg.

1200-1230: Tomb Guard to address uniformed personnel (voluntary). Location TBA.

1230: Uniformed personnel are dismissed.

Event Contacts

Group Supervisor Steven Staley 301-471-3735

Assist. Group Supervisor Malena Alderman 662-404-1146