



**National Fallen Firefighters Foundation
Local Assistance State Team
(LAST) Program**



Department After-Care Checklist

DOCUMENTATION

- Assist LAST Team with completion of Firefighter – Family Data Sheet
- Plan After Action Review with LAST Team 10-14 days post-funeral
 - » What went well?
 - » What can be done better?
- Send thank you letters to all mutual aid and support agencies

BENEFITS PROCESS

- Schedule initial benefits meeting with LAST / Family 10-14 days post-funeral
- Begin gathering documentation related to Benefits Process
 - » Incident / Accident Report
 - » Investigation Report(s)
 - » Department Charter (if volunteer agency)
 - » Letter of authority from governing body (if volunteer agency)
 - » Detailed Statement of Circumstances

FAMILY SUPPORT

- Prepare family for memorials (as appropriate – don't mislead family)
 - » National Fallen Firefighters Memorial Weekend
 - » National Union Memorial Services
 - » State Memorial Services
 - » Local / County / Regional Memorial Services
- Ensure family support and outreach (card, phone call, etc – make sure they are not forgotten!!)
 - » Anniversary of incident
 - » Wedding Anniversary
 - » Birthday(s)
 - » Graduation(s)
 - » Other important date(s) / event(s)

DEPARTMENT AFTER-CARE